



## Research Grant-In-Aid Application Checklist

Please make sure your application is complete by including the following items:

- \_\_\_\_\_ 1. Project Description
- \_\_\_\_\_ 2. CV - (Limit to 3-page CV, including pertinent and recent bibliography)
- \_\_\_\_\_ 3. Proposal
- \_\_\_\_\_ 4. Budget
- \_\_\_\_\_ 5. Other Support
- \_\_\_\_\_ 6. Approvals and Acknowledgments (with required signatures)
- \_\_\_\_\_ 7. Appendix (3 copies of one supporting may be included)
- \_\_\_\_\_ 8. 12 copies plus original of the application

### EVALUATION OF APPLICATIONS

Each application must stand on its own merits. Reviewers may not seek additional information from the applicants. In reviewing the applications for scientific merit, the following should be considered:

- presence of new or original ideas
- qualifications of applicants and their comprehension of published work in the field
- sufficient experimental detail in the research plan
- understanding of the proposed problem
- amount of time devoted to the problem
- research facilities and institutional environment; and
- the appropriateness of the budget.

No additional information on behalf of the application received after the submission deadline; may be used by the committee in judging the merits of the application.